

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION
REORGANIZATION/REGULAR MEETING/PUBLIC HEARING 2019-2020 BUDGET
May 6, 2019
MINUTES

The District Reorganization/Regular Meeting/Public Hearing of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board President at 6:00 p.m. in Room D-111 at the J.P. Case Middle School.

Members Present

Jessica Abbott
Valerie Bart
Sandra Borucki
Dennis Copeland*
Marianne Kenny

Laurie Markowski
Susan Mitcheltree
Christopher Walker**
Tim Bart

Attorney Present

Alicia D'Anella

*arrived @ 6:08 p.m.
**arrived @ 6:02 p.m.

On the motion of Ms. Borucki, seconded by Ms. Abbott, the Board adopted the following resolution to meet in executive session in Room D-111 at 6:02 p.m. viva voce.

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Flemington-Raritan School District Board of Education that it is necessary to meet in executive session to discuss certain items involving:

- ✓ Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: HIB
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- ✓ Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Personnel, Professional Contract & Grievance
- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/ will not return to open session to conduct business at the conclusion of the executive session.

The Board returned to public session at 7:33 p.m. to Room B-132.

BOARD RECOGNITIONS

The Board recognized the district's Nurses on National School Nurse Day which is marked as May 8, 2019, our Board of Education honored our district nurses for their service to our students, schools and the district. The Board recognized and thanked our school nurses for their dedication to the health and well-being of our students, their devotion to their profession, their care and concern for our staff and community and their outstanding contributions to our district. The Board applauds our nurses for their efforts and commend them for their achievements.

- Michelle Goodman – Barley Sheaf School
- Lisa Maslankowski - Copper Hill School
- Kathleen Barbee - Francis A. Desmares School
- Susanna Cunniff - Robert Hunter School
- Leigh Ann Koch - Reading-Fleming Intermediate School
- Melanie Rosengarden - Reading-Fleming Intermediate School & J.P. Case Middle School
- Lisa Koye - Reading-Fleming Intermediate School & J.P. Case Middle School
- Noreen Bradley – J.P. Case Middle School

SUPERINTENDENTS REPORT

Ms. McGann noted Teacher Appreciation Week is May 6-10, 2019, she stated that this week aims to raise awareness on just how important teachers are. Ms. McGann noted in partnership with Barnes and Noble and the Superintendent each teacher was presented with a copy of one of her favorite books, Rain Reign. She also noted National School Nurses' Week is May 6-12, 2019. The School Nurses presented an outline of their roles and responsibilities to meet the needs of our students. Ms. McGann shared how very appreciative the Board and Administration is for all of the nurses hard work.

Ms. McGann went over the enrollment numbers and the district's long range facilities plan, capacity totals.

Ms. McGann and Ms. Voorhees gave the Public Hearing presentation on the 2019-2020 Budget. Ms. Voorhees noted the budget includes tuition received for preschool students and one Special Education student. She noted that the advertisement did not include 12 Out of District students. Dr. Copeland asked a question about special education. Ms. McGann responded. There were no public questions.

On the motion of Ms. Abbott, seconded by Ms. Mitcheltree, minutes of the Executive Session on April 8, 2019* were approved viva voce.

***Dr. Copeland & Ms. Borucki abstained.**

On the motion of Ms. Abbott, seconded by Ms. Mitcheltree, minutes of the Regular Meeting on April 8, 2019* were approved viva voce.

***Dr. Copeland & Ms. Borucki abstained.**

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

DISTRICT REORGANIZATION

All District Reorganization items were approved under one motion made by Ms. Abbott, seconded by Ms. Markowski.

Dr. Kenny requested that in the future the attorney is included on the agenda for approval. Mr. Walker asked why the agenda item was not included. Ms. Voorhees noted the Board was involved with a public RFP process and needed to finalize deliberations. Mr. Walker noted the attorney was on last year's agenda and he shared the vote.

Mr. Walker brought a concern that three Board Members might be perceived to be conflicted to vote on item #50. The Board President asked the District Counsel if Board Members were conflicted. The Board Counsel responded there was no conflict.

1. Approval was given to designate the following banking institution as a depository for investment of school district funds by the Business Administrator/Board Secretary for the 2019-2020 school year:

State of New Jersey Cash Management Fund

2. Approval was given to authorize the Board President to sign all legal documents, payrolls and warrants, and the Board Vice President to sign the same when the President is not available for the 2019-2020 school year.
3. Approval was given to authorize payment of bills between Board meetings for the 2019-2020 school year.
4. Approval was given to adopt the attached Chart of Accounts for the 2019-2020 school year.
5. Approval was given to designate the Hunterdon County Democrat & the Courier News as the official newspapers for the district for the 2019-2020 school year.
6. Approval was given to adopt the existing courses of study, course guides, curriculum and textbooks of the Flemington-Raritan Regional Board of Education. Whenever new course guides are developed or existing guides revised, they shall be presented to the Board for review and approval.
7. Approval was given to adopt the existing by-laws and policies of the Flemington-Raritan Regional Board of Education established for its own operation and the operation of the school district, including the administrative regulations developed to implement policies, be adopted for the life of the 2019-2020 Board of Education.
8. Approval was given to reaffirm that in accordance with Board Policy 2360 the district is in compliance with the Children's Internet Protection Act.
9. Approval was given to designate Investors Bank as official depository for school funds for the 2019-2020 school year.
10. Approval was given to authorize the attached list of employees to have signature authority for the 2019-2020 school year.
11. Approval was given to appoint Stephanie Voorhees as Attendance Officer for the 2019-2020 school year.
12. Approval was given to appoint James Shumate as Safety and Health Designee for the 2019-2020 school year*.
***Mr. Walker voted no.**
13. Approval was given to appoint Stephanie Voorhees as Board Secretary and Kim Parisi as Alternate Board Secretary for the 2019-2020 school year.*
***Mr. Walker voted no.**
14. Approval was given to appoint Stephanie Voorhees as Public Agency Compliance Officer for the 2019-2020 school year.
15. Approval was given to appoint Stephanie Voorhees as the Purchasing Agent for the 2019-2020 school year.
16. Approval was given to appoint Stephanie Voorhees as Custodian of Records for the 2019-2020 school year.

17. Approval was given to designate Peter Sibilis and Jesse Lockett as District School Safety Specialists for the 2019-2020 school year.
18. Approval was given to appoint Mark Masessa and April Kay as Affirmative Action Officers for the 2019-2020 school year.
19. Approval was given to appoint Stephanie Voorhees as Section 504 Facilities Coordinator for the 2019-2020 school year.
20. Approval was given to appoint Jeffrey Presley as Section 504 Program Coordinator for the 2019-2020 school year.
21. Approval was given to appoint James Shumate as Asbestos Hazard Emergency Response Act Coordinator (AHERA) for the 2019-2020 school year.
22. Approval was given to appoint James Shumate as the Integrated Pest Management Coordinator for the 2019-2020 school year.
23. Approval was given to appoint James Shumate as the Indoor Air Quality Designee for the 2019-2020 school year.*
***Mr. Walker voted no.**
24. Approval was given to appoint Kari McGann, Superintendent of Schools, as the representative to the Hunterdon County ESC Board for the 2019-2020 school year.
25. Approval was given to appoint Kristen Wolff as the Chemical Hygiene Officer for the 2019-2020 school year.
26. Approval was given to renew Blackboard as the district's Schoolwires Website service at an amount not to exceed \$11,759.72 for the 2019-2020 school year.
27. Approval was given to endorse the Bollinger Insurance Co. for the Voluntary Student Accident Insurance Program for the 2019-2020 school year. Premiums paid by parents.
28. Approval was given to appoint Brown & Brown Benefit Advisors, Inc., as the Board's Broker-of-Record for our Horizon group medical, prescription drug, and dental insurance programs. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to these programs. Brown & Brown Benefit Advisors, Inc.'s responsibilities will include, but are not limited to, negotiating annual renewal rates, marketing our group insurance programs, and aiding our staff in the resolution of billing, enrollment, and claim problems for the 2019-2020 school year, as outlined on the attached resolution. Brown & Brown Benefit Advisors, Inc. is authorized to receive commission payment from Horizon, percentages for which are included in Horizon's proposed rates.
29. Approval was given to appoint CBIZ Insurance Agency as the Risk Management Consultant for the 2019-2020 school year, as outlined on the attached resolution. CBIZ Insurance Agency is authorized to receive commission payment from SAIF (School Alliance Insurance Fund).
30. Approval was given to contract with Children's Therapy Services, Inc. to provide physical therapy services effective July 1, 2019 through June 30, 2020 at an amount not to exceed the hourly rate of \$93/hour for a maximum of 35 hours per week.
31. Approval was given to appoint DIGroup Architecture, LLC as the Architect of Record at an amount not to exceed \$175/hour for the 2019-2020 school year, as outlined on the attached resolution. Special project proposals will be Board approved as needed.
32. Approval was given to appoint DLB Associates Consulting Engineers as the Engineer of Record at an amount not to exceed \$200/hour for the 2019-2020 school year, as outlined on the attached resolution. Special project proposals will be Board approved as needed.
33. Approval was given to contract with Duff & Phelps, LLC to conduct an annual district-wide inventory service at an amount not to exceed \$11,700 for the 2019-2020 school year.

34. Approval was given for the Flemington-Raritan Regional School District to be part of the Cooperative Pricing System for the 2019-2020 school year, at no cost to the district:

Educational Services Commission
Hunterdon County
Educational Services Commission of New Jersey (formerly Middlesex County)
Somerset County

35. Approval was given to renew services with Frontline Education for the 2019-2020 school year, as follows:

Item	Services	At An Amount Not To Exceed
1.	IEP Direct	\$13,327.73
2.	504 Program Management	\$ 3,331.93
3.	Strong Leaders Only	\$ 1,985.13
4.	Frontline Central-Internal Employees	\$ 5,462.74
5.	Absence & Substitute Management	\$10,364.47
6.	Applicant Tracking	\$ 3,494.34
7.	Employee Evaluation Management	\$17,554.54

36. Approval was given to renew Genesis Educational Services, Inc., to serve as the district’s student information system at an amount not to exceed \$54,049 for the 2019-2020 school year.
37. Approval was given to appoint Hunterdon Lock & Safe, Inc. to provide proprietary locksmith services at an amount not to exceed \$175/hour for the 2019-2020 school year.
38. Approval was given to appoint Phoenix Advisors, LLC as Financial Advisor at an amount not to exceed \$1,000 base fee for the 2019-2020 school year, as outlined on the attached resolution. Special project proposals will be Board approved as needed.
39. Approval was given to appoint R.K. Occupational and Environmental Analysis, Inc. for the 2019-2020 school year, as outlined on the attached resolution. Special project proposals will be Board approved as needed.
40. Approval was given to renew SAIF (School Alliance Insurance Fund) as the Risk Management Fund for the 2019-2020 school year.
41. Approval was given to contract with Siemens Technology to provide goods and services for their support and maintenance of proprietary computer hardware and software at an amount not to exceed \$60,000 for the 2019-2020 school year.
42. Approval was given to contract with Sonitrol Security Systems of Central New Jersey, Inc. to provide goods and services for their support and maintenance of proprietary computer hardware and software at an amount not to exceed \$50,000 for the 2019-2020 school year.
43. Approval was given to appoint Strauss Esmay Associates, Inc. as Board Policy Service for the 2019-2020 school year at an amount not to exceed \$5,160.
44. Approval was given to appoint Suplee, Clooney & Company as public school accountant at an amount not to exceed \$19,150 Statutory Audit & CAFR Report \$2,500 for the 2019-2020 school year, as outlined on the attached resolution.
45. Approval was given to contract with Therapeutic Intervention Services, Inc. to provide occupational therapy services effective July 1, 2019 through June 30, 2020 at an amount not to exceed \$93.25/hour for school-based services, \$107.00/visit for home-based services and student evaluations will be \$382.50/evaluation.
46. Approval was given to contract with West Interactive Services Corporation as the district’s automated school messaging service at an amount not to exceed \$6,150 for the 2019-2020 school year.
47. Approval was given for Wilentz, Goldman & Spitzer, P.A. to be Bond Counsel for the 2019-2020 school year, as outlined on the attached resolution. Special project proposals will be Board approved as needed.

48. Approval was given to appoint the following staff members for the 2019-2020 school year, as follows:

Item	Last Name	First Name	Position/Location	Appointment
1.	Albanese	Heather	School Counselor/RFIS	Anti-Bullying Specialist
2.	Baills	Colette	School Counselor/JPC	Anti-Bullying Specialist
3.	Collins	Gina	School Counselor/BS	Anti-Bullying Specialist
4.	Fontanez	Sarah	School Counselor/RH	Anti-Bullying Specialist
5.	Goodfellow	Ellen	School Counselor/CH	Anti-Bullying Specialist
6.	John	Lindsay	School Counselor/RFIS	Anti-Bullying Specialist
7.	Sinisgalli	Amy	School Counselor/JPC	Anti-Bullying Specialist
8.	Pepe	Mary	School Counselor/FAD	Anti-Bullying Specialist
9.	Lemerich	Kathryn	12-Month Vice Principal/RFIS	District Anti-Bullying Coordinator

49. Approval was given to establish the following petty cash accounts for the 2019-2020 school year:

- Barley Sheaf School – Principal - \$150/month
- Robert Hunter School – Principal - \$150/month
- Francis Desmares School – Principal - \$150/month
- Copper Hill School – Principal - \$150/month
- J.P. Case Middle School – Principal \$150/month
- Reading-Fleming Intermediate School – Principal - \$150/month
- Special Services – Director - \$150/month
- Board Office – Business Administrator - \$150/month
- Board Office - Curriculum & Instruction – Assistant Superintendent - \$150/month
- Board Office - Personnel - Superintendent - \$150/month

50. Approval was given to appoint Comegno Law Group, P.C. as the Attorney of Record, to provide General Counsel, Labor/Personnel Counsel and Special Education Counsel at an hourly rate of \$180 for the 2019-2020 school year, at an amount not to exceed \$100,000.*

***Ms. Borucki, Dr. Kenny & Mr. Walker voted no.**

51. Approval was given to appoint a Special Conflicts Counsel, Busch Law Group, LLC at an hourly rate of \$165 for the 2019-2020 school year, at an amount not to exceed \$10,000.

<p>Aye:</p> <p>Ms. Abbott</p> <p>Ms. Bart</p> <p>Ms. Borucki</p> <p>Dr. Copeland</p> <p>Dr. Kenny</p>	<p>Ms. Markowski</p> <p>Ms. Mitcheltree</p> <p>Mr. Walker</p> <p>Mr. Bart</p>	<p>Nay:</p> <p>Ms. Borucki - #50</p> <p>Dr. Kenny - #50</p> <p>Mr. Walker - #'s-12,13,23 & 50</p>	<p>Abstain: 0</p>
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PERSONNEL

The next meeting will be May 23, 2019.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

All Personnel items were approved under one motion made by Ms. Markowski, seconded by Ms. Abbott.

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval was given to accept the resignation of the following staff member(s), during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Purpose	Effective Date
1.	Apgar	Sarah	RFIS	Self-Contained LLD	Resignation	June 30, 2019
2.	Augustine	Alexandra	BS/CH	World Language	Resignation	June 30, 2019
3.	Cole	Jennifer	JPC	Resource Center-Math	Resignation	June 30, 2019
4.	Foreman	Caroline	RH	Resource Center	Retirement	June 30, 2019
5.	Messina	Lindsay	CH	Kindergarten	Resignation	June 30, 2019
6.	Vasko	Lauren	BS	Resource Center	Resignation	June 30, 2019

2. Approval was given of the attached 2019-2020 employment contracts for the following staff members*:

Item	Last Name	First Name	Position
1.*	Bland	Daniel	Assistant Superintendent
2.**	Voorhees	Stephanie	Business Administrator

*Ms. Borucki abstained #2(1).

**Mr. Walker voted no #2(2).

3. Approval was given to employ the following certified staff members for the 2019-2020 school year, as per the attached appendices*.

Item	Staff	Appendix
1.*	Tenured Administrators	A
2.*	Non-Tenured Administrators	B
3.**	Tenured Certificated Staff	C
4.**	Non-Tenured Certificated Staff	D

*Ms. Borucki abstained #3(1&2).

**Mr. Walker abstained #3(3&4).

4. Approval was given to appoint the following Administrators as School Safety Specialists, for the 2019-2020 school year, as follows*:

Item	Last Name	First Name	Position	Rate
1.	Lockett	Jesse	Grades Pre-K-4 School Safety Specialist	\$5,000
2.	Sibilia	Peter	Grades 5-8 School Safety Specialist	\$5,000

*Ms. Borucki abstained #4.

5. Approval was given to employ the following staff members for additional compensation from July 1, 2019 through August 31, 2019, per FRAA contract as follows:

Item	Last Name	First Name	Loc.	Position/Purpose	Max. # of Hours	Rate
1.	Arroyo	Ashley	RFIS	10-Month Vice-Principal/Summer Hours	75 hrs.	Hourly
2.	Braynor	Jessica	RH	10-Month Vice-Principal/Summer Hours	75 hrs.	Hourly
3.	Lockett	Jesse	CH	10-Month Vice-Principal/Summer Hours	75 hrs.	Hourly
4.	Switkes	Amy	BS	10-Month Vice-Principal/Summer Hours	75 hrs.	Hourly

6. Approval was given for the following staff member(s) to take a leave of absence during the 2018-2019 school year, as follows*:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Culcasi	Lindsey	RFIS	Grade 5	Medical	Disability	May 9, 2019-June 30, 2019
2.	Hlavsa-Suk	Dawn	JPC	Grade 7 Social Studies	Medical	Disability	May 31, 2019-June 30, 2019

*Mr. Walker abstained.

7. Approval was given to confirm the leave of absence for the following staff member(s) during the 2018-2019 school year, as follows*:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Dates
1.	Custy	Mary Jane	BS	Stretch	Medical	Disability	April 8, 2019-April 15, 2019
2.	Meyer	Misti	JPC	Language Arts-Grade 7	Medical	Disability	April 4, 2019-April 9, 2019
						Unpaid	April 10, 2019-April 12, 2019

*Mr. Walker abstained.

8. Approval was given for the following staff member(s) to take a leave of absence during the 2019-2020 school year, as follows*:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Lappen	Danielle	FAD	PE & Health	Maternity	Disability	June 10, 2019-June 30, 2019*
						FMLA	September 1, 2019-November 25, 2019
2.	Miller	Dana	RH	Resource Center	Maternity	Disability	September 1, 2019-September 26, 2019
						FMLA	September 27, 2019-January 1, 2020
3.	Rollero	Danielle	FAD	Kindergarten	Maternity	Disability	September 1, 2019-October 3, 2019
						FMLA	October 4, 2019-December 20, 2019
4.	Opdyke	Sarah	RH	Support Skill	Maternity	Disability	September 1, 2019-October 14, 2019
						FMLA	October 15, 2019-January 14, 2020

*Mr. Walker abstained.

* Disability portion of maternity leave approved at the February 11, 2019 Board meeting

9. Approval was given to employ the following leave replacement(s) during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Dates	Salary/Degree/Step	Certification/College
1.	Soltis	Lauren	RFIS	Grade 5/Lindsey Culcasi	May 7, 2019-June 30, 2019	Sub Per Diem Rate (Days 1-20)	Elementary School Teacher, Supervisor/Rutgers University, Walden University, Towson University
						\$57,770 prorated/MA+30/1 (Day 21+)	

10. Approval was given to amend the November 26, 2018 motion*:

for the following staff members to take a leave of absence during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Benz	Kristine	FAD	Grade 4	Maternity	Disability	March 13, 2019 – May 15, 2019
						FMLA	May 16, 2019 – October 18, 2019

to read:

for the following staff members to take a leave of absence during the 2018-2019 and 2019-2020 school years, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	Benz	Kristine	FAD	Grade 4	Maternity	Disability	March 13, 2019 – May 21, 2019
						FMLA	May 22, 2019 – October 25, 2019

*Mr. Walker abstained.

11. Approval was given to amend the February 26, 2019 motion:

to employ the following leave replacement(s) during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
3.	Principato	Gabrielle	FAD	Grade 4/Jaclyn Hlinka	May 20, 2019- June 30, 2019	Sub Per Diem Rate (Day 1-60)	Elementary School Teacher in Grades K-6 (CEAS)/Rowan University
						\$53,520 prorated/ BA/1 (Day 61+)	

to read:

Item	Last Name	First Name	Loc.	Position/ Replacing	Effective Date	Salary/Degree/Step	Certification/College
3.	Principato	Gabrielle	FAD	Grade 4/Jaclyn Hlinka	May 13, 2019, May 17, 2019- June 30, 2019	Sub Per Diem Rate (Day 1-60)	Elementary School Teacher in Grades K-6 (CEAS)/Rowan University
						\$53,520 prorated/ BA/1 (Day 61+)	

12. Approval was given to amend the April 8, 2019 motion*:

for the following staff member(s) to take a leave of absence during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	McConnell	Laura	FAD	Art	Medical	Disability	April 17, 2019-April 30, 2019

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Anticipated Dates
1.	McConnell	Laura	FAD	Art	Medical	Disability	April 17, 2019-May 7, 2019

***Mr. Walker abstained.**

13. Approval was given to amend the April 8, 2019 motion*:

to confirm the leave of absence for the following staff member(s) during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Dates
1.	Barragan	Kathleen	FAD	Literacy Coach	Medical	Disability	April 1, 2019-April 8, 2019
						FMLA	April 9, 2019-April 19, 2019
3.	Mulderrig	Karen	FAD	Resource Center	Family	FMLA	April 8, 2019-May 3, 2019

to read:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Leave	Dates
1.	Barragan	Kathleen	FAD	Literacy Coach	Medical	Disability	April 1, 2019-April 8, 2019
						FMLA	April 9, 2019-May 10, 2019
3.	Mulderrig	Karen	FAD	Resource Center	Family	FMLA	April 8, 2019-April 10, 2019

***Mr. Walker abstained**

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

14. Approval was given of the attached 2019-2020 employment contracts for the following staff members and departments:

1.	Maintenance Department
2.	Technology Department

15. Approval was given to employ the following non-certified staff members for the 2019-2020 school year, as per the attached appendices.

Item	Staff	Appendix
1.	Tenured Non-Certificated	E
2.	Non-Tenured Non-Certificated	F
3.	Cafeteria Aide	G
4.	Non-Aligned Non-Certificated	H

16. Approval was given to employ the following staff member for the 2018-2019 school year, pending fingerprints and health exam, as follows:

Item	Last Name	First Name	Loc.	Position	Salary	Effective Date
1.	Mullen	Kellie	JPC	Guidance Secretary	\$58,013/Step 1/Administrative Secretary Guide	May 7, 2019- June 30, 2019

All Staff – Additional Compensation

17. Approval was given to employ the following staff member(s) for extra compensation during the 2019-2020 school year, as follows

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Albanese	Heather	RFIS	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
2.	Baills	Colette	JPC	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
3.	Collins	Gina	BS	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
4.	Fontanez	Sarah	RH	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
5.	Goodfellow	Ellen	CH	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
6.	John	Lindsay	RFIS	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
7.	Pepe	Mary	FAD	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
8.	Sinisgalli	Amy	JPC	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
9.	Barbee	Kathleen	FAD	Health Office Prep	70 hrs.	Hourly
10.	Bradley	Noreen	JPC	Health Office Prep	70 hrs.	Hourly
11.	Cunniff	Susanna	RH	Health Office Prep	70 hrs.	Hourly
12.	Goodman	Michelle	BS	Health Office Prep	70 hrs.	Hourly
13.	Koch	Leigh Ann	RFIS	Health Office Prep	70 hrs.	Hourly
14.	Maslankowski	Lisa	CH	Health Office Prep	70 hrs.	Hourly
15.	Rosengarden	Melanie	RFIS/JPC	Health Office Prep	70 hrs.	Hourly
16.	Petto	Suzanne	CH	Home Instruction	100 Shared Hours	\$30.62/hr.
17.	Szierer	Marianne	CH	Home Instruction		

18. Approval was given to employ the following staff member(s) for extra compensation during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	DeLorenzo	Kristin	RFIS	Activity Night Chaperone (April 5, 2019)	2.5 hrs.	\$30.62/hr.
2.	Petto	Suzanne	CH	Home Instruction	100 shared hours	\$30.62/hr.
3.	Szierer	Marianne	CH	Home Instruction		
4.	Albanese	Heather	RFIS	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
5.	Baills	Colette	JPC	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
6.	Collins	Gina	BS	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
7.	Fontanez	Sarah	RH	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
8.	Goodfellow	Ellen	CH	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
9.	John	Lindsay	RFIS	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
10.	Pepe	Mary	FAD	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.
11.	Sinisgalli	Amy	JPC	Anti-Bullying Specialist Training and Planning	5 hrs.	\$33.78/hr.

19. Approval was given to reimburse mentoring fees for the Leader to Leader Program to the following Administrator, as follows:

Item	Last Name	First Name	Location	Position	Mentoring Fee
1.	Braynor	Jessica	Robert Hunter	10-Month Vice Principal	\$1,000

Substitutes

20. Approval was given to employ the following applicant(s) as substitute(s) during the 2018-2019 school year, pending fingerprints, background check and health exam, as follows:

Item	Last Name	First Name
1.	Garza	Taylor
2.	Gross	Nicole

Field Placement

21. Approval was given for Laura Coffey, Rowan University student, to complete an unpaid internship during the Extended School Year program at Copper Hill School beginning July 1, 2019 through August 8, 2019, pending fingerprints, background check and health exam.

22. Approval was given for the following student to complete their student teaching requirement for the 2019-2020 school year, pending fingerprints and health exam, as follows:

Item	Candidate/College/University	Cooperation Teacher/Position/Loc.	Dates
1.	Harmony Stryker/New Jersey City University	Lisa Hutchison/Grade 3/CH	September 1, 2019-December 31, 2019

Aye: Ms. Abbott Ms. Markowski **Nay: Mr. Walker - #2** **Abstain: Ms. Borucki – #'s-2(1), 3(1&2) & 4**
 Ms. Bart Ms. Mitcheltree **Mr. Walker – #'s-3(3&4), 6,7,8,10,12 & 13**
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY, AND GRANTS

The next meeting will be May 22, 2019.

All Curriculum items were approved under one motion made by Ms. Borucki, seconded by Ms. Markowski.

1. Approval was given of the following curriculum and materials adoption.

Item	Program
1.	Health 7-8 Curriculum
2.	Art 5-8 Curriculum
3.	General Music and Guitar 5-6 Curriculum
4.	Health 5-6 Curriculum
5.	Physical Education 5-6 Curriculum

2. Approval was given to employ the following consultant(s) during the 2019-2020 school year to be funded by the ESSA grant.

Item	Consultant	Location	Purpose	Account #	Number of Days	Cost not to exceed
1.	Biology Teachers Association of NJ	District	K-5 NGSS Science Workshops	20-282-200-300-000-00-20	2	\$2,400

3. Approval was given to amend the January 28, 2019 motion:

to employ the following consultant(s) during the 2018-2019 school year to be partially funded by the ESSA grant.

Item	Consultant	Location	Purpose	Account #	Number of Days	Cost not to exceed
1.	Leadership in Science	District	Professional Learning	20-282-200-300-000-00-19	1	\$2,800

to read:

Item	Last Name	Location	Purpose	Account #	Number of Days	Cost not to exceed
1.	Leadership in Science	District	Professional Learning	20-282-200-300-000-00-19	2*	\$2,800

*original quote incorrect

4. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2018-2019 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Youberg	Louise	FAD	Jump Start Program Training	3	\$33.78/hr.
2.	Thompson	Carla	FAD	Jump Start Program Training	3	\$33.78/hr.
3.	Martinez-Wright	Ameloisa	RFIS	Newcomer (ESL) Curriculum Development Committee	45 shared hrs.	\$33.78/hr.
4.	Rosa	Julia	RH	Newcomer (ESL) Curriculum Development Committee		
5.	Youberg	Louise	FAD	Newcomer (ESL) Curriculum Development Committee		
6.	Zubkova	Elena	FAD	Newcomer (ESL) Curriculum Development Committee		
7.	McNaught	Erin	BS	K-5 Science Curriculum Refinements	180 shared hrs.	\$33.78/hr.
8.	Ewing	Colleen	RH	Present ESI-R Training	2.5	\$33.78/hr.

5. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2018-2019 school year to be funded from the ESSA grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2019 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Deanglis	Laurie	FAD	Prepare and Present for Title I Bilingual Parent Night	20-232-200-100-000-03-19 20-232-200-100-000-05-19	3	\$33.78/hr.
2.	Klein	Lea	FAD	Prepare and Present for Title I Bilingual Parent Night	20-232-200-100-000-03-19 20-232-200-100-000-05-19	3	\$33.78/hr.
3.	Kubu	Stephanie	RH	Prepare and Present for Title I Bilingual Parent Night	20-232-200-100-000-03-19 20-232-200-100-000-05-19	3	\$33.78/hr.
4.	Peake	Nydia	FAD	Prepare and Present for Title I Bilingual Parent Night	20-232-200-100-000-03-19 20-232-200-100-000-05-19	3	\$33.78/hr.
5.	Shames	Susan	FAD	Prepare and Present for Title I Bilingual Parent Night	20-232-200-100-000-03-19 20-232-200-100-000-05-19	3	\$33.78/hr.
6.	Youberg	Louise	FAD	Prepare and Present for Title I Bilingual Parent Night	20-232-200-100-000-03-19 20-232-200-100-000-05-19	3	\$33.78/hr.

6. Approval was given for the Title I Bilingual Parent Night to be held on May 28, 2019 at The Salvation Army Flemington Corps facility located at 40 East Main Street, Flemington.
7. Approval was given to employ the following staff members, or their alternates, for additional compensation during the 2019-2020 school year to be funded from the ESSA grant. If alternates are necessary, their employment will be confirmed as replacements at no additional cost. These positions will be partially funded through the 2020 ESSA grant.

Item	Last Name	First Name	Loc.	Purpose	Account #	Max. # of Hours	Rate
1.	Youberg	Louise	FAD	Jump Start Program	20-241-100-100-000-00-20	72 shared hrs.	Hourly not to exceed \$40
2.	Thompson	Carla	FAD	Jump Start Program	20-241-100-100-000-00-20		

8. Approval was given to accept the following curriculum, professional development, and/or technology-related donation(s) for the 2018-2019 school year.

Item	Donation	Value	Location	Funding Source
1.	Woodlands Wildlife Educational Assembly	\$100	FAD	PTO
2.	Instructional materials and classroom furniture	\$1,100	RH	Adopt a Classroom

9. Approval was given of the following travel expenditures for staff member(s) or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Max. Amount
1.	Gabruk	Karen	STEM, Wenzhou Kean University, Wenzhou, China	May 26, 2019-June 2, 2019	No Cost

Aye: Ms. Abbott Ms. Markowski **Nay:** 0 **Abstain:** 0
 Ms. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

FACILITIES/OPERATIONS/SECURITY

The next meeting will be May 22, 2019.

All Facilities/Operations/Security items were approved under one motion made by Dr. Copeland, seconded by Ms. Abbott.

1. Approval was given to extend the bid with Allied Fire & Safety Equipment Co., Inc., for the 2019-2020 school year, at an amount not to exceed cost \$19,500.
2. Approval was given of R.K. Occupational and Environmental Analysis, Inc. to conduct the Right to Know for the 2019-2020 school year, as outlined on the attached proposal.

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

TRANSPORTATION

The next meeting will be June 3, 2019.

The Transportation item was approved under one motion made by Ms. Markowski, seconded by Ms. Borucki.

1. Approval was given to accept the report of the school bus evacuation drills conducted pursuant to N.J.S.A. 6A:27-11.2, as attached.

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

FINANCE

The next meeting will be May 23, 2019.

All Finance items were approved under one motion made by Ms. Abbott, seconded by Ms. Borucki.

1. Approval was given of the following resolution:

Resolution to adopt the final 2019-2020 budget

BE IT RESOLVED, that the final budget be approved for the 2019-2020 school year using the 2019-2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following final budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the New Jersey Student Learning Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Expenditures		Revenue	
		Fund 10	
General Current Expense	\$60,039,368	Budgeted Fund Balance	\$ 1,172,858
Capital Outlay	\$ 366,735	Local Tax Levy	\$ 52,612,649
Special Revenue Fund	\$ 792,079	Tuition	\$ 187,000

		Misc. Revenue	\$ 245,000
		SEMI	\$ 91,695
Repayment of Debt	\$ 3,220,478	State Aid	\$ 5,821,687
		Extraordinary Aid	\$ 275,214
		Fund 20	
		Est. Special Revenue	\$ 792,079
		Fund 40	
		Budgeted Fund Balance	\$ 8,715
		Local Tax Levy	\$ 3,090,159
		Debt Service Aid	\$ 121,604
Total Expenditures	\$64,418,660	Total Revenue	\$ 64,418,660

2. Approval was given of the 2019-2020 tax payment schedules for Raritan Township and Flemington Borough, as attached.

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

POLICY DEVELOPMENT

The next meeting will be May 21, 2019.

The Policy item was approved under one motion made by Dr. Kenny, seconded by Ms. Bart.

1. Approval was given to present the following new policy for a 1st reading, as attached:

- P 5756 – Transgender Students (M)

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

SPECIAL EDUCATION

The next meeting will be May 21, 2019.

All Special Education items were approved under one motion made by Ms. Mitcheltree, seconded by Ms. Abbott.

1. Approval was given for Green Brook Family Medicine to provide a series of flu clinics before school hours for FRSD, ESC and Maschio's staff at no cost to the district, as follows:

Item	School	Flu Clinic Dates
1.	Copper Hill	9/16/19

2.	J.P. Case	9/19/19
3.	RFIS	9/23/19
4.	Barley Sheaf	9/30/19
5.	Robert Hunter	10/3/19
6.	Desmares	10/7/19

2. Approval was given to employ the following Teacher Assistants, contracted through the Hunterdon County Education Services Commission for extra compensation, during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	King	Lori	FAD	Camp Mason: June 6, 2019	2 hrs.	Contracted Rate
2.	Auriemma	Anita	FAD	Camp Mason: June 6, 2019	2 hrs.	Contracted Rate
3.	Yacullo	Tara	FAD	Camp Mason: June 6, 2019	2 hrs.	Contracted Rate
4.	Headley	Anna	FAD	Camp Mason: June 6, 2019	2 hrs.	Contracted Rate

3. Approval was given to confirm the contract with Bayada Nursing Services to provide nursing services for student #4725196042 during the 2018-2019 school year, as attached.

4. Approval was given to employ the following Translator/Interpreter(s) during the 2018-2019 school year, as follows:

Item	Last Name	First Name	Position	Max # of Hours	Rate
1.	Chambers	Cassandra	Translator/Interpreter	300 shared hours	\$30.62/hr.
2.	Lizana	Esteban	Translator/Interpreter		

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

MISCELLANEOUS (INFORMATION-ACTION ITEMS)

Information Items

1. Drills to date for the 2018-2019 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
September	09/12	09/13	09/18	09/12	09/20	09/14
October	10/26	10/02	10/19	10/4	10/17	10/25
November	11/07	11/02	11/21	11/01	11/01	11/07
December	12/10	12/03	12/11	12/04	12/19	12/20
January	01/04	01/22	01/29	01/08	01/16	01/08
February	02/09	02/05	02/05	02/05	02/27	02/05
March	03/06	03/22	03/28	03/15	03/26	03/29
April	04/16	04/02	04/08	04/03	04/17	04/18
Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
September	09/21	09/26	09/27	09/20	09/26	09/21
October	10/10	10/18	10/29	10/17	10/9	10/19
November	11/12	11/07	11/07	11/07	11/07	11/07 and 11/19
December	12/03	12/10	12/19	12/17	12/04	12/19

January	01/22	01/04	01/29	01/14	01/10	01/28
February	02/08	02/05	02/26	02/26	02/22	02/22
March	03/18	03/18	03/27	03/12	03/12	03/06
April	04/01	04/09	04/29	04/08	04/09	04/17

2. Suspensions for the month of April:

School	Infraction	# of Days
BS	Physical aggression and contact with a staff member	.5 day
RH	Physical aggression	1.5 days
JPC	Sending inappropriate content to staff & students through district issued Chromebook	2 days
JPC	Inappropriate physical contact with another student	2 days
JPC	Possession of a weapon (multi-purpose tool)	3 days
RFIS	Inappropriate language and physical contact between students	1 day
RFIS	Inappropriate language and physical contact between students	2 days
RFIS	Inappropriate language and insubordination to staff	2 days

The Miscellaneous/Action items were approved under one motion made by Ms. Mitcheltree, seconded by Ms. Abbott.

Action Items

- Approval was given to accept the Harassment, Intimidation & Bullying Investigations presented on the April 8, 2019 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	Week of 3/19/19	3	Yes	Remedial actions outlined in report
RFIS	Ongoing	4	No	Remedial actions outlined in report
RH	3/8/19	1	No	Remedial actions outlined in report
JPC	3/11/19	5	Yes	Remedial actions outlined in report
JPC	3/21/19, 3/22/19 – Ongoing	6	Yes	Remedial actions outlined in report
CH	March 5, 2019	3	No	Remedial actions outlined in report
CH	March 7, 2019	4	Yes	Remedial actions outlined in report

- Approval was given to allow Kari McGann, Superintendent of Schools, to conduct research related to her dissertation entitled, *Female Positive Identity in STEM*. This research will involve data collection from students and parents. All data collection will remain anonymous and is being collected through a reliable and valid survey instrument. The research plan has been defended in front of a panel at Rider University and received all positive comments.
- Approval was given to confirm the following donation(s) for the 2018-2019 school year.

Item	Donation	Value	Location	Funding Source
1.	Library Re-Opening Ceremony Treats & Beverages	\$150.00	RH	Shop-Rite of Flemington
2.	Flowers for School Nurses	\$ 21.25	All Schools	Shop-Rite of Flemington
3.	Barley Sheaf Library re-opening	\$ 50.00	BS	Anonymous-BS parent

Aye: Ms. Abbott Ms. Markowski **Nay: 0** **Abstain: 0**
 Ms. Bart Ms. Mitcheltree
 Ms. Borucki Mr. Walker
 Dr. Copeland Mr. Bart
 Dr. Kenny

CORRESPONDENCE

A parent letter was received regarding the Legal RFP. An email was received about school performance. Ms. McGann and Mr. Bland responded.

OLD BUSINESS

Mr. Bart thanked the PTO's for supporting Teacher Appreciation Day. Mr. Bart suggested the Board read "Rain Reign", which is the book Ms. McGann gave to all teachers for Teacher Appreciation Week. Ms. Abbott noted she attended both library openings and stated both were great evenings. Mr. Walker reiterated he voted yes to everything after abstentions under personnel. Dr. Kenny suggested we do an RFP for another professional service. Mr. Bart noted the Board just approved all professional services this evening effective July 1st and could possibly revisit RFP in the future. Dr. Kenny requested the Board packets be provided to the Board earlier than Friday before the Board meeting. She asked if the Board could get them one day earlier. Ms. McGann stated not at this time, noting the office work is too extensive. Ms. McGann noted she will keep this request in mind in the future. She will discuss moving the Board Meetings to Tuesdays in the future, if the Board desires this change.

NEW BUSINESS

Ms. Borucki thanked the Board and those who attended her mother's funeral. Ms. Borucki thanked Ms. Tavares and Ms. Cagenello for her Arbor Day presentation at RFIS. Mr. Bart shared he attended the HCEA Gala and it was a great event. He thanked HCEA for inviting him to the event.

CITIZENS ADDRESS THE BOARD

Mr. Bart read the following statement regarding public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and bylaws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

None

On the motion of Ms. Borucki, seconded by Ms. Abbott, the meeting was adjourned at 9:20 p.m. viva voce.

Respectfully Submitted,

Stephanie Voorhees
Business Administrator/Board Secretary

2019 Board Meetings

May 28

June 10 & 24

July 22

August 26

September 9 & 23

October 14 & 28

November 12 & 25

December 9